

# The New Management from A to Z

**Face-to-Face Training**  
4-8 July  
**Paris**

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# The New Management from A to Z

## *Covering EU Funds management from A to Z*

- Learning objective
  - Building your individual and collective capacities to manage projects and programmes integrating all financial, administrative and technical aspects in the perspective of the new 2021-2027 perspectives
- Learning points
  - Integrating fully the new aspects of the 2021-2027 generation with a specific focus on output-result-based approach & Simplified Costs Options
  - Presenting EU Strategies and policies in line with the new core and common indicators
  - Getting key alerts about errors, irregularities and fraud
  - Looking to the key methods for management verification, certification and audits
  - Introducing tools and procedures (checklist, sampling & risks management)
  - Insisting on specific issues such as Public procurement, State aid and Enabling conditionalities
  - Focusing on new the Territorial Instruments
  - Focusing on specifications for funds (ERDF, ESF+, ETC, BMVI/ISF, Horizon...)
- Special points
  - Ex-ante and ex-post tests (making you a more qualified officer)
  - Certificate of attendance and qualification
  - Lunches every day
  - One cohesion dinner

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### DAY 1

**Morning session**  
9.00am to 12.30pm

#### **Step 1: Kicking off the seminar** **Feed back on initial knowledge and key learning objectives**

- Lessons learnt from 2014-2020
- The new aspects for 2021-2027
- Better accountability at programme & project level
- Key alerts about EU Funds (most common errors and risks)

*Lunch from 12.30pm to 2.00pm*

**Afternoon session**  
2:00pm to 4.30pm

#### **Step 2: Understanding Key Regulations and Definitions**

- Programme, Operation, outputs and results : what's new?
- Key players (beneficiaries, recipients, partners, suppliers and target groups)
- Key functions (programming & planning, preparation & submission, contracting, verification & payments, closure, certification and audit)
- Full understanding of the "new" intervention logic (theory of change)
- Example of "good" projects & operations

*\*Registration and welcome coffee: 9:00-9:30*

*15-minute breaks at 10.30am and 3.15pm*

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### DAY 2

**Morning session**  
9.00am to 12.30pm

#### **Step 3: Giving an Overview of New EU strategies and programmes**

- The new targets and instruments including green deal
- EU Strategies and policy objectives : online data
- The specific recommendations for States and Regions
- The New Operational Programmes: TO, specific objectives and indicators
- The Baselines and Targets of priorities and the Performance Framework
- Data to be collected and content of annual reports
- The concrete vision of Operational Programmes (case studies)

*Lunch from 12.30pm to 2.00pm*

**Afternoon session**  
2:00pm to 4.30pm

#### **Step 4: Making better monitoring and evaluation of interventions**

- The new Common and Core indicators
- Specific balance between Common and specific Indicators
- Indicators and goals of Sustainable Development
- Selection of Project, contract, action or group of projects, operation
- Better on-going monitoring and evaluation of impact of intervention
- Case studies & Exercise on specific 2021-2027 OPs / Action Documents

*\*15-minute break at 10.30am and 3.15pm*

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### DAY 3

**Morning session**  
9.00am to 12.30pm

#### **Step 5: Tackling new management verification work**

- Real and simplified costs options
- Success conditions for Simplified Costs Options and data collection
- Payment conditions and adjustment procedures
- Better on-going verification of the deliverables and results
- Specific attention paid to Community rules (State Aid, Public Procurement, gender, non-discrimination, environment, durability...)

*Lunch from 12.30pm to 2.00pm*

**Afternoon session**  
2:00pm to 4.30pm

#### **Step 6: Looking for reasonable assurance Reinforcing sampling at expenditures and operation levels**

- Distinction between errors, irregularities and fraud
- Better identification of errors and related risks
- Sampling methodologies (risks criteria scoring and weighting)
- Better on-the spot verifications and sampling of expenditure items
- Exercises on errors, irregularities and fraud: consequences for sampling

*\*15-minute break at 10.30am and 3.15pm*

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### DAY 4

#### Morning session

9.00am to 12.30pm

#### Step 7: Focusing on the Management Declaration of Assurance (MDA)

- Managing the Error Rate at programme and funds level
- Better prevention, detection and correction of errors
- Individual and Systemic errors
- How to come up with a reliable MDA ?

*Lunch from 12.30pm to 2.00pm*

#### Afternoon session

2:00pm to 4.30pm

#### Step 8: Taking into account the Audit dimension

- System audit
- Audit of annual accounts and audit of operations
- Solving irregularities together: improving the AA opinion and pending cases

#### Evening session

7 pm

#### Step 9: Sharing experiences and building capacities

Dinner in the centre of Paris with all participants and ETCP team

### DAY 5

#### Morning session

9.00am to 12.30pm

#### Step 10: Wrapping up the seminar and final evaluation

- General correction of all questions of the test
- Focus on some key point to remember/to improve
- Specific assessment of the effect of the seminar and future needs
- Certificate ceremony

*\*15-minute break at 10.30am and 3.15pm*