

Online solutions

Live Webinars

Full online

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Table of content

Live Webinars

EU Funds : what's new for 2021-2027.....	P. 4
Risks-based checks.....	P. 8
Preparation of calls.....	P. 12
Management & control tools.....	P. 15
Outputs and results-based SCO	P. 18

Full online

Results-Oriented Management (ROM).....	P. 22
Making you Better Project manager (PROJ).....	P. 23
Making you Better Verification officer (VERIF).....	P. 24

Live Webinars overview

Workshops	Objectives	Days	Dates
What's new for 2021-2027 period?	Screening old and new aspects of new Regulations and practical consequences	2	17-18 Feb
Risks-based checks	Sampling costs, beneficiaries and operations for administrative and on-the-spot checks	2	16-17 May
Preparation of calls	Making better calls including indicators, reporting and evaluation issues	1	16 March
Management & Control tools	Improving contracts, checklists and reports in line with new Regulations and Guidances	1	17 March
Outputs and results-based SCO	Implementing Simplified Costs Options in a secure and efficient way	1	18 March
Specific dates possible for group of more than 3			

EU Funds : what's new for 2021-2027

Screening old and new aspects of new Regulations and practical consequences

Live Webinar

17-18 February 2022

+On demand for specific groups

by

Franck Sottou or

Colm Dunne or

Goran Zakanji

EU Funds : what's new for 2021-2027

Screening old and new aspects of new Regulations and practical consequences

■ Learning objective

- Building your capacities to manage projects and programmes integrating financial, administrative and technical aspects in the perspective of the new 2021-2027 generation

■ Learning points

- Integrating fully the new aspects with a specific focus on output-result-based approach & Simplified Costs Options
- Presenting EU Strategies and policies in line with the new intervention logic (results/outputs)
- Getting key alerts about errors, irregularities and fraud
- Looking to the key methods for new management verification, certification and audits based on risks
- Introducing tools and procedures (checklist, sampling & risks management)
- Insisting on specific issues such as Public procurement, State aid and Enabling conditionalities
- Focusing on new Territorial and Financial Instruments

■ Methodology

- Online preparation
- Live webinar from 9 to 3.15pm
- Discussions, group work, cases and examples
- Test and certificate of qualification

EU Funds : what's new for 2021-2027

Screening old and new aspects of new Regulations and practical consequences

Day 1 Live Webinar

Morning

Step 1: Lessons learnt from 2014-2020

- Absorption, achievements and findings
- Programme, Operation, contract and actions : what's new?
- Key players (beneficiaries, recipients, partners, suppliers and target groups)
- Key instruments : ITI, FI, SCO
- Key alerts about EU Funds (most common errors and risks)
- Example of "good" projects & operations

Break from 12:00 to 1:00pm

Afternoon

Step 2: Making better monitoring and evaluation of interventions

- The new Common and core indicators
- Indicators for ESF+, ERDF/CF and other Programmes
- Indicators and goals of Sustainable Development
- Selection of Project, contract, action or group of projects, operation
- Better on-going monitoring and evaluation of impact of intervention
- Case studies & Exercise on specific 2021-2027 OPs / Action Documents

EU Funds : what's new for 2021-2027

Screening old and new aspects of new Regulations and practical consequences

Day 2 Live Webinar

Morning

Step 3: Tackling new management verification work

- Real and simplified costs options
- Success conditions for Simplified Costs Options and data collection
- Payment conditions and adjustment procedures
- Better on-going verification of the deliverables and results
- Specific attention paid to Community rules (State Aid, Public Procurement, gender, non-discrimination, environment, durability...)

Break from 12:00 to 1:00pm

Afternoon

Step 4: Looking for reasonable assurance

Reinforcing sampling at expenditures and operation levels

- Distinction between errors, irregularities and fraud
- Better identification of errors and related risks
- Sampling methodologies
- Better on-the spot verifications and sampling of expenditure items
- Exercise on errors, irregularities and fraud: consequences for sampling

Risks-based Checks

*Sampling costs, beneficiaries and operations
for administrative and on-the-spot checks*

Live Webinar

16-17 May 2022

+On demand for specific groups

By

By Franck Sottou or
Goran Zakanji

Risks-based Checks

Sampling costs, beneficiaries and operations for administrative and on-the-spot checks

- Learning objective
 - Mapping, scoring and mitigating the risks using sampling methods
- Learning points
 - Tackling in concrete the identification of specific risks
 - Setting-up a full action plan of mitigation actions
 - Ensuring selection of operations / expenditures for sampling
 - Proportionating the checks to the level of risks
 - Planning the checks and organizing the visits on-the-spot
 - Making clear distinction between statistical / non statistical sampling
 - **Identifying the best practices for scoring and weighting the risks and risk factors**
 - Defining the qualification of risks managers
 - Drafting an Action plan for design of risk management system
- Methodology
 - Online preparation
 - Live webinar from 9 to 3.15pm
 - Discussions, group work, cases and examples
 - Test and certificate of qualification

Risks-based Checks

Sampling costs, beneficiaries and operations for administrative and on-the-spot checks

DAY 1

Morning session

Step 1: the Audit Risk Model (categories of risks and risks factors)

- The new expectations for verification and most common errors
- Distinction between audit & verification
- The difference between risks and risks factors
- The risks in EU Funds: identification, scoring and weighting

Step 2: Initial risk assessment methods

- Classification of risks
- Likelihood and impact scoring
- Specific assessment of risks during Appraisal (ex-ante)
- The specific risk assessment methodology (examples)
- Scoring and weighting of risks in practice 1/2

Lunch from 12.00am to 1.00pm

Afternoon session

Step 3: Risks identification

- Scoring and weighting of risks in practice 1/2
- The final scoring of risks per operation / beneficiary
- The consequences on sampling (frequency and intensity) of checks for Payment claims, expenditures and on-the-spot checks

Welcome : 9:00 / End : 3:15



Breaks at 10.45am and 12 to 13pm

Risks-based Checks

Sampling costs, beneficiaries and operations for administrative and on-the-spot checks

DAY 2

Morning session

Step 4: Exercises in group : risks & mitigation of actions workshop

Practical cases to sample payment claims and expenditures

- Generic risks factors and cut-off approach
- Specific cluster / anomalous sampling
- Use of random checks
- Concrete illustrations

Step 5: Exercises in group : workshop

Practical cases : selection of operations and expenditures to be verified

- Methods and exercises about sampling operations
- Identification & weighting of risks
- Corrective action at project and system levels
- Evolution of criteria and size of samples
- Discussion based on case work

Lunch from 12.00am to 1.00pm

Afternoon session

Step 6: Consequences for the Management and control system

- planning : introduction and concrete case work
- Revising the risks and adapting the checks
- The specific function and job of risk manager

Welcome : 9:00 / End : 3:15



Breaks at 10.45am and 12 to 13pm

Preparation of calls

Making better calls including indicators, reporting and evaluation issues

Live Webinar

16 March 2022

**+On demand for specific groups
by**

Franck Sottou or
Colm Dunne

Preparation of calls

Making better calls including indicators, reporting and evaluation issues

- Learning objective
 - Making more results-oriented calls and reports
- Learning points
 - Improving on-going evaluation and strategic monitoring of funds and new instruments
 - Getting more in-depth knowledge of project monitoring in relation to programme / call management
 - Distinction and linkages outputs / results
 - Evidence-based approach: data, figures and gap management (less binary approach)
 - Clearer vision of results: target group, baseline / target and possible immediate / intermediate change
 - Reports looking to the whole chain of results with clear accountability ceiling (to be defined)
 - **Contribution of intervention better defined (impact assessment)**
 - Relevance, Coherence, Efficiency and Effectiveness and Sustainability
 - Specific risks / assumptions and mitigation identified for outputs / results
 - Use of indicators in monitoring financial and physical progress of projects and programmes.
- Methodology
 - Online preparation
 - Live webinar from 9 to 3.15pm
 - Discussions, group work, cases and examples
 - Test and certificate of qualification

Preparation of calls

Making better calls including indicators, reporting and evaluation issues

DAY 1

Morning session

Step 1: Laying the foundations by linking Reporting, Monitoring & Evaluation

- Traditional and modernised Intervention logic - the rationale
- How indicators connect projects, programmes and policies
- How to link in an efficient way reporting, monitoring and evaluation
- Good and not-so-good example of indicators (MU, baseline, target)

Step 2: Specific work on the programming / call dimension :

Using in a better way Common/Core and Programme-specific indicators

- Linking selection, contracting and activities with specific objectives
- Shifting from activities / projects to outputs-result / operation
- Discussions, group work, cases and examples
- Practical examples applied to different sectors and interventions

Lunch from 12:00am to 1:00pm

Afternoon session

Step 3: Focusing on specific-fund Approach to Monitoring & Evaluation

- ESF+/ ERDF/CF specific guiding principles.
- Specific thematic focus on :
 - Health, Circular economy, Digital agenda, Energy
- Concrete example of modernised calls and related reports
- Data collection and correct use of IT systems

Welcome : 9:00 / End : 3:15



Breaks at 10.45am and 12 to 13pm

Management & Control tools

*Improving contracts, checklists and reports
in line with new Regulations and Guidances*

Live Webinar

17 March 2022

+On demand for specific groups

Franck Sottou or
Inga Moisiejute

Management & Control tools

Improving contracts, checklists and reports in line with new Regulations and Guidances

■ Learning objective

- Improving management and control of operations and programmes in a secure and simplified way

■ Learning points

- Screening systems of verification of contracts and operations
- Understanding concept & methods of desk-based and on the spot checks
- Improving systems, procedures and tools to prevent, detect and correct errors, irregularities and fraud
- Making controls more effective and efficient combining desk-based and on-the-spot checks
- Introducing risks management
- **Insisting on the quality and efficiency of checklists**
- Getting examples of the most common errors and irregularities
- Tackling the question of suspected fraud
- Ensuring better professional judgement and correction with beneficiaries

■ Methodology

- Online preparation
- Live webinar from 9 to 3.15pm
- Discussions, group work, cases and examples
- Test and certificate of qualification

Management & Control tools

Improving contracts, checklists and reports in line with new Regulations and Guidances

DAY 1

Morning session

Step 1: Clear definitions and overview of the new verification framework

- Errors, irregularities and fraud definitions: examples & case studies
- New Regulations and new Guidance: effects on procedures and tools
- Integration of Auditors and EC reports to improve prevention, detection and correction

Step 2: The role of verification officer and professional judgment

- Types and content of checks (administrative and on-the-spot)
- Risk consideration and the concept of reasonable assurance
- Minimising excessive checks : sampling at operation, PC and costs level

Lunch from 12.00am to 1.00pm

Afternoon session

Step 3: Payment conditions and contract modification

- Specific focus on most common and frequent errors
- Making clear decisions about corrections
- Tackling the question of suspected fraud
- Introducing risks management

Step 4: Specific focus on the checklists and reports

- Discussion about the questions and criteria
- Options for reporting for administrative and on-the-spot checks

Outputs and results-based SCO

*Implementing Simplified Costs Options
in a secure and efficient way*

Live Webinar
18 March 2022

+On demand for specific groups

*Franck Sottou or
Peter Vlasveld or
Patrick Wamper*

Outputs and results-based SCO

Implementing Simplified Costs Options in a secure and efficient way

- Learning objective
 - Integrating straight from the beginning lessons learnt and audit recommendations on the good and “not-so-good” practices for the new 2021-2027 period
 - Making programming, contracting, verification and monitoring more simple and secure all together
- Learning points
 - Presenting all Simplified Cost Options and their success conditions
 - Looking to the most up-dated experiences at EU and Member-State level
 - Presenting the specific conditions for ESF+ and ERDF
 - Listing simplification actions (quick-wins and long-term success)
 - **Shifting from simple input-activity based to output-results based approach**
 - Ensuring the best collection of data for calculations and updates
- Methodology
 - Online preparation
 - Live webinar from 9 to 3.15pm
 - Discussions, group work, cases and examples
 - Test and certificate of qualification

Outputs and results-based SCO

Implementing Simplified Costs Options in a secure and efficient way

1-day Live Webinar

Morning

Step 1: Defining requirements for SCO

Options and new requirements

- Flat rates and unit costs
- The new Single lump sum and draft budgets : making it fair and secure
- Focus on key and new elements of submitting SCO
- Lessons learnt: first SCO for ESF/ERDF and overview of options

Step 2: Discussing simplification in case of SCO : unit cost, lump sum & flat rates

Examples of good and not-so-good practices

- The choice of the indicators : from inputs to outputs / results
- The conditions for calculation and up-dates
- The conditions for payments of the operation & reporting arrangements
- The consequences on Public procurement & State Aid

Break from 12:00am to 1:00pm

Afternoon

Step 3: Ensuring a secure calculation and control of SCO

Practical case studies for ESF+ and ERDF and proposal of concrete solutions

- Historical, accounting data and draft budgets
- The specific cases of staff costs & indirect costs
- The specific case of infrastructures / equipment and depreciation
- Up-dates and correction of errors and irregularities

Welcome : 9:00 / End : 3:15



Breaks at 10.45am and 12 to 13pm

Full Online Lessons



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Results-Oriented Management (ROM) online full lessons



Results-Oriented Management (ROM)

You are now entering the e-training dedicated to ROM. We wish you an enjoyable journey through the 5 lessons including practical examples, exercises, case studies.

1. Introduction to Results-oriented Management

- 1. Introduction to Results-oriented Management
- Welcome Note
- Glossary, sources & New Logframe
- Quiz-Comprehension-check

2. Outputs/Results in concrete

- 2. Outputs/Results in concrete
- Where outputs and results are different ?
- With specific attention on results

3. The old/new EU strategies & common indicators

- 3. The old/new EU strategies & common indicators
- Where the old logic is becoming new
- To make it concrete and specific

4. Baseline & Targets ; Milestones

- 4. Baseline & Targets ; Milestones
- Where there is a beginning and...an end
- Making it step by step

5. Monitoring efficiency & effectiveness

- Where monitoring is better
- The final choice of logic for you
- The final Quiz

6. Bonus : Entering the black box

- Entering the black box

Your progress

Results-oriented Management (ROM)

for all managers to shift from activity to results-oriented approach

At project and programme level : Understanding traditional & new intervention logic (Theory of Change), Managing EU Funds more efficiently & effectively, Improving definition and identification of results targets & indicators, Developing your results monitoring and evaluation skills and tackling concrete situations

Lesson 1: Key Technical Terms & Definitions ; Presentation of the old/new Logframes

1. Welcome note
2. Presentation of the lecturers
3. Comprehensive description & course agenda
4. Documents to be read: References, glossary, logframe

Lesson 2: Outputs in concrete ; Results in concrete

1. Where outputs and results are different
2. With specific attention on results

Lesson 3: The old/new EU strategies & common indicators

1. Where the old logic is becoming new
2. To make it concrete and specific

Lesson 4: Baseline & Targets ; Milestones

1. Where there is a beginning and...an end
2. Making it step by step

Lesson 5: Monitoring efficiency ; Monitoring effectiveness

1. Where monitoring is better
2. The final choice of logic for you

Making you Better Project Manager (PROJ) Online

For project manager to focus on essential elements

Tackling all key aspects of project management : partners, objectives, budget, calendar and reporting : presentations and documents illustrating the techniques and best practices to build your project and ensure secure and effective implementation. Insisting on common mistakes and key risks by anticipating the checks and controls. And giving you key tips about communication and reporting in line with donors and programme expectations. This is the point is this e-learning module, accessible anywhere, anytime, based on the 25 years of experience of ETCP.

Lesson 1: Key Technical Terms & Definitions

1. Welcome note
2. Presentation of the lecturers
3. Comprehensive description & course agenda
4. Documents to be read: References, glossary, logframe

Lesson 2: Partners, objectives and working packages

1. Where outputs and results are important
2. With specific attention on results and delivery timing
3. Partnership agreements : key points and mistakes to avoid

Lesson 3: The budget, financial plan and calendars

1. Where the budget lines and resources must be specified
2. To make the budget completed and simplified (if possible)
3. Timeline for spendings, delivering and reporting

Lesson 4: Good monitoring, reporting & communication

1. Where to collect and aggregate data
2. Making clear and simple communication

Lesson 5: Final closure of the project

1. Where to avoid errors and irregularities
2. The final choices after closure (revenue, durability...)
3. book and data keeping for audit

Making you Better Verification Officer (VERIF) Online

for financial officers to prevent, detect and correct errors

Tackling all key aspects of verification : errors, irregularities, suspected fraud, desk-based/on the spot checks, corrections and reporting. Full access during 2 months to videos, presentations and documents illustrating the techniques and best practices to ensure efficient and effective verification of projects and programmes. Insisting on common mistakes and key risks by anticipating the audits and certification. And giving you key tips about simplification and responsibilities in line with Auditors and European institutions expectations. This is the point of this e-learning module, accessible anywhere, anytime, based on the 25 years of experience of ETCP, in order to get a certificate of advanced verification officer.

Lesson 1: Key Technical Terms & Definitions

1. Welcome note
2. Presentation of the lecturers
3. Comprehensive description & course agenda
4. Documents to be read: References, glossary, logframe

Lesson 2: Errors, irregularities and suspected fraud

1. Where irregularities must be reported
2. With specific attention to justifications of errors
3. What to do in case of suspected fraud ?

Lesson 3: Detection and correction of errors

1. From most commons errors...
2. ...to specific risks and sampling methods...
3. ... and potential systemic errors

Lesson 4: Making checks more efficient and effective

1. Where to focus on documents : sampling and risks
2. Responsibilities and professional judgement
3. Making specific checks on the spot : checklist and tips

Lesson 5: Getting final reasonable assurance

1. Where to introduce/reinforce risks management
2. The final conclusions and corrections
3. Books and data keeping for audit

Why to use ETCP online?

- Because we like to make it concrete:
 - Small groups
 - Full interaction (open floor, chat and questions)
 - Concrete and specific (direct work on your documents/cases)
- Because we have experience on it
 - More than 7000 “face-to-face” participants since 2004
 - More than 300 participants “online” last year in our Webinars
- Because we focus on results
 - Secured ETCP Platform for full access to documents and reporting
 - For each participant a welcome / final Quiz
 - For each participant a final Certificate of Qualification

How it works?

- Step 1 : Pre-registration on line on <https://etcp.fr/register/>
 - Pre-register to save your seat
 - You can register as individual or register as a group
- Step 2 : you make final registration
 - Final registration to get your invoice
 - Each participant get a Voucher to get access to ETCP platform
- Step 3 : you log on ETCP platform
 - For each Seminar a specific AREA including all invitations, links and documents
- Step 4 : you get your certificates
 - A certificate of attendance and qualification based on a Quiz
 - *in case of group registration, full group reporting about participation to the trainer manager*

Pricing Live Webinar

- + Discount of 10% for 2 or more participants from the same institution
- + Discount of 15% for early registration (up to 2 months before the event)

399 € for 1-day Seminar including:

- Training material available before on ETCP Platform
- Live and interactive presentation by an expert from 9am to 3pm including breaks
- Chat and questions
- Quiz and final certificate of qualification at the end

649 € for 2-day Seminar including:

- Training material available before on ETCP Platform
- Live and interactive presentation by an expert from 9am to 3pm including breaks
- Specific cases for you and final action plan
- Quiz and final certificate of qualification at the end

277 € for each training including:

- 5 sections equivalent to 1-day
- Quiz and exercises
- Videos and documents
- Certification of qualification at end

515 € for the Newcomer Package

- Full access to 2 courses : VERIF + PROJ

“Just wanted to send you an email as a big thank you for today's session.

I truly enjoyed your manner of passing information in a very clear and informative manner, combined with your funny character. It was the first time I actually did not lose focus for staying so long online.

You also made something I found so difficult seem entertaining. 😊 ”

From participants

See you soon!

