

Simplified Costs Options

Adapting tools, procedures and checks to SCOs'

7-8 April 2022

Prague

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- Learning objective
 - Simplifying programming, contracting, verification and monitoring all together
 - Insisting on the consequences of SCOs on tools, procedures, documents and checks
- Learning points
 - Presenting all Simplified Cost Options and their success conditions
 - Focusing on possibilities to relate SCO to sound outputs and results and not only inputs
 - Looking to the most up-dated experiences at EU and Member-States level
 - Listing simplification actions (quick-wins and long-term success)
 - Ensuring the best collection of data, calculations and updates
 - Tackling adjustments of the Management & Control System
 - Adjusting calls, appraisal checklist, selection criteria, contract and reports
 - Anticipating audit and screening the selection, contracting and reporting phases
 - Mitigating the risks: sampling, walk-through testing
- Special points
 - Discussions, group work, cases and example

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DAY 1	
Morning session * 9.30am to 12.30pm	Step 1: Defining requirements for simplification Success conditions and key topics listed <ul style="list-style-type: none">• Lessons learnt: reduction of administrative burdens?• Focus on key options and elements of simplification: quick wins
	Step 2: Discussing simplification in case of SCO : unit cost, lump sum & flat rates Examples of simplification steps <ul style="list-style-type: none">• The options in details, calculation and up-dates methods• The conditions for payments of the operation & reporting arrangements• The consequences on Public procurement & State Aid• The choice of the indicators : from inputs to outputs / results
<i>Lunch from 12.30pm to 2.00pm</i>	
Afternoon session 2.00pm to 4.30pm	Step 3: Ensuring a secure calculation and control of SCO Practical cases and proposal of concrete solutions <ul style="list-style-type: none">• Historical and accounting data• Single lump sum and draft budgets• The specific cases of staff costs & indirect costs• The specific case of infrastructures

**Registration and welcome coffee: 9:00-9:30*

15-minute breaks at 10.30am and 3.15pm

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DAY 2

Morning session

9.00am to 12.30pm

Exercises in group : targeting & calculation workshop

Practical cases and proposal of concrete simplification

- Simplification with SCO – unit costs
- Simplification with SCO – lump sum and single lump sums
- Simplification with SCO – flat rates & indirect costs

Lunch from 12.30pm to 2.00pm

Afternoon session

2.00pm to 4.00pm

Exercises in group : thematic workshop

Practical cases and proposal of concrete simplification

- Trainings and education
- Support to businesses / start-ups
- Research and development
- Energy and transport
- Fight against poverty
- Migration and border controls
- Local infrastructures

**15-minute breaks at 10.30am and 3.00pm*

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DAY 3	
Morning session 9.00am to 12.30pm	Step 4: Setting-up a new simplified system Exercises of simplification of the Management & Control system <ul style="list-style-type: none">• New ex-ante checks and selection process• Simplification of Contract & adjustment process• Simplification of Management & Control system• Better prevention and management of risks• Sampling of expenditures and operations• New checks on-the-spot
<i>Lunch from 12.30pm to 2.00pm</i>	
Afternoon session 2.00pm to 4.00pm	Step 5: Defining concrete steps of simplification Full action plan designed with participants <ul style="list-style-type: none">• New Delegated acts (DA) for SCO• New audit trail as managerial exercise• Full action plan

**15-minute breaks at 10.30am and 3.00pm*