

7 ways to improve your Project and Programme management (new)

*Covering key issues of EU funds management
in the context of 2021-27 perspectives*

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Paris

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7 ways to improve your Project and Programme management

Covering key issues of EU funds management in the context of 2021-27 perspectives

- Learning objective
 - Building your individual and collective capacities to manage projects and programmes integrating all financial, administrative and technical aspects in the perspective of the new 2021-2027 perspectives
- Learning points
 - Integrating fully the new aspects of the 2021-2027 generation with a specific focus on output-result-based approach & Simplified Costs Options
 - Presenting EU Strategies and policies in line with the new core and common indicators
 - Getting key alerts about errors, irregularities and fraud
 - Looking to the key methods for management verification, certification and audits
 - Introducing tools and procedures (checklist, sampling & risks management)
 - Insisting on specific issues such as Public procurement, State aid and Enabling conditionalities
 - Focusing on new the Territorial Instruments
 - Focusing on specifications for funds (ERDF, ESF+, ETC, BMVI/ISF, Horizon...)
- Special points
 - Ex-ante and ex-post tests (making you a more qualified officer)
 - Certificate of attendance and qualification
 - Lunches every day
 - One cohesion dinner



Franck Sottou

Senior International Management and Control Expert

- Key international Expert
 - Management and control systems
 - Indicators and performance measurement (data collection)
 - Simplification and economical, social and environmental strategies
- Former Head of TA Team
 - Programming, negotiations with EC, management & control systems
- Trainer and Consultant for European Institutions, Managing and Certifying Authorities, IB and Implementing Agencies
- Currently working for Member States for technical assistance
 - Design of logframes and selection of indicators
 - Calculation and implementation of SCOs
 - Recommendations about simplification and efficiency of systems



Ivaila Ilieva

Key International expert in Evaluation, Monitoring and Reporting

- Result Oriented Monitoring
- Preparation of Analytical report and tailor-made monitoring system for each participating ministry under Contract REFORM/SC2022/ with DG REFORM
- Result Data Collection and Result Reporting -assessing performance of ongoing projects and feasibility of annual results reporting according to the result data collection methodology and EU Reference indicators
- Experience in programming, implementation, monitoring and evaluation of EU-funded projects under EU Structural Funds and pre-accession instruments:
 - Programming of EU Structural Funds for Bulgaria for the period 2007-2013 - OP "Development of the Competitiveness of the Bulgarian Economy 2007-2013";
- Background in policy development and public administration:
 - Reimbursable Advisory Services (RAS) agreement "Support to Territorial Decarbonisation, Republic of Bulgaria" (World Bank);
 - Framework Contract Common Support Services for Dissemination, Exploitation and valorisation of Research and Innovation Results (CSSDEVIR)
- Expert on economic development and innovation policies with focus on new economic possibilities, SMEs support, sound business environment and improving access to finance, including financial instruments.



Inga Moisiejūtė

Senior Management, Control & Verification Expert

- International expert, consulting governments receiving EU financing
 - Setting up & streamlining national management & control systems, rules & procedures for management verification function under ESIF (Lithuania, Croatia), IPA (Macedonia, Montenegro, Albania), Cross-Border Cooperation/ ENI (Ukraine, Georgia)
 - Strategic planning & performance management (Turkey, Lithuania)
- Consultant for national programming 2021—2030 Lithuania
- Previously, Director of ESIF Projects Department at the Central Project Management Agency, Intermediate Body (1st level control) in Lithuania
 - Managing projects & programmes funded by EU Structural Funds, covering three programming periods in Lithuania (2004-2006, 2007-2013, and 2014-2020)
 - Scope of the programmes in charge varied from 1 to 2 billion euro
- Currently, Chief advisor to the Chancellor of the Government Office of Lithuania
 - Strategic management of public investments, national implementation system



Goran ZAKANJI

Audit Authority – Head for ESF, FEAD and ERASMUS+

- Trainer on audit, internal controls and sampling
- International Expert:
 - Support to development of an effective internal control and audit environment in public sector in Moldova
 - Further development and strengthening of the organizational, administrative and technical capacities of the Audit Authority of Macedonia
 - Implementation of a modern Financial Management and Control System and Public Financial Inspection in Albania
 - Support to the capacity building of the Audit Authority, Serbia
 - Technical Assistance and Information Exchange instrument of the European Commission (TAIEX) expert
 - Strengthening of Audit Authority of Montenegro
 - TAIEX expert
- Member of the EC working group «Increasing efficiency of audit activities by making best use of management verifications»

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DAY 1 : Making more logical Project and Programme design

Morning session

9.00am to 12.30pm

Step 0: Kicking off the seminar

Feed back on initial knowledge and key learning objectives

- The new aspects of the Financial Regulation
- The new aspects for 2021-2027
- Better accountability at programme & project level
- Key definitions (outputs, results and deliverables, impact)
- Key alerts about EU Funds from ECA about performance

Lunch from 12.30pm to 2.00pm

Afternoon session

2:00pm to 4.30pm

Step 1: Improving project design and selection of operation

- Programme, Operation, outputs and results : what's the theory of change?
- Key players (beneficiaries, recipients, partners, suppliers and target groups)
- Key functions, conflict of interest and support to beneficiaries
- Content of application form and application pack
- Full understanding of the "new" intervention logics with examples
- Selection criteria and process in line with the objectives
- Example of "good" projects & operations

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DAY 2 : Making more targeted and integrated management

Morning session
9.00am to 12.30pm

Step 2: Making better use of indicators

- The New Operational Programmes: PO, specific objectives and indicators
- The new Common and Core indicators
- Specific balance between Common and specific Indicators
- The Baselines and Targets of priorities and the Performance Framework
- The concrete implementation of Operational Programmes (case studies)
 - Preparing a call
 - Selecting operations

Lunch from 12.30pm to 2.00pm

Afternoon session
2:00pm to 4.30pm

Step 3: Collecting better data for monitoring, evaluation and reporting

- Data to be collected and content of annual reports
- Linking monitoring and evaluation and IT tools
- Better on-going monitoring and evaluation of impact of intervention
- Case studies & Exercise on specific 2021-2027 OPs / Action Documents
 - Managing the gaps
 - Making changes at project and programme level

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DAY 3 : Making more focused and risk-based verification

Morning session
9.00am to 12.30pm

Step 4: Introducing and managing Simplified Costs Options

- Real and simplified costs options
- Success conditions for Simplified Costs Options and data collection
- Payment conditions and adjustment procedures
- Better on-going verification of the deliverables and results
- Specific attention paid to Community rules (State Aid, Public Procurement, gender, non-discrimination, environment, durability...)

Lunch from 12.30pm to 2.00pm

Afternoon session
2:00pm to 4.30pm

Step 5: Implementing and up-dating Risk-based verification methodology

- Distinction between errors, irregularities and fraud
- Better identification of errors and related risks
- Sampling methodologies (risks criteria scoring and weighting)
- The specific use of random
- Better on-the spot verifications and sampling of expenditure items
- Exercises on errors, irregularities and fraud: consequences for sampling

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DAY 4 : Closing operations and programmes

Morning session 9.00am to 12.30pm	Step 6: Focusing on the Management Declaration of Assurance (MDA) <ul style="list-style-type: none">• Managing the Error Rate at programme and funds level• Making annual closure : functioning operations, state aid and Public procurement• Individual and Systemic errors• How to come up with a reliable MDA ?
<i>Lunch from 12.30pm to 2.00pm</i>	
Afternoon session 2:00pm to 4.30pm	Step 7: Taking into account the Audit dimension <ul style="list-style-type: none">• System audit• Audit of annual accounts and audit of operations• Solving irregularities together: improving the AA opinion and pending cases
Evening session 7 pm	Sharing experiences and building capacities Dinner in the centre of Paris with all participants and ETCP team

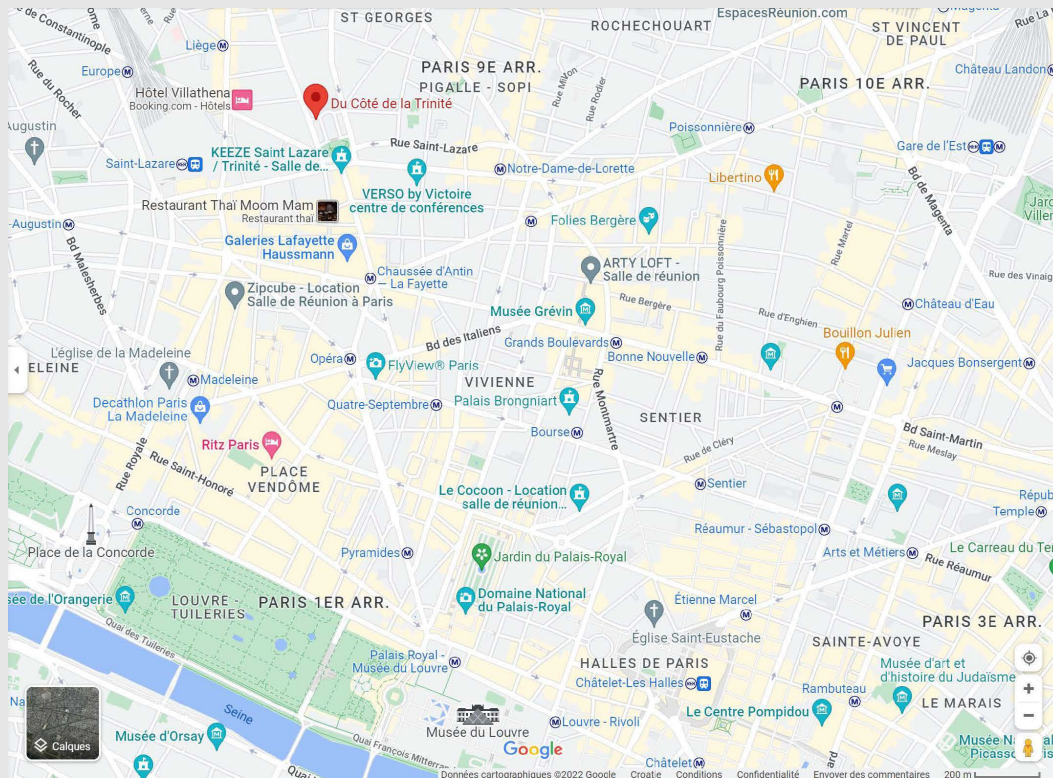
DAY 5 : Gaining qualification and changing daily work

Morning session 9.00am to 12.30pm	Final Step : Wrapping up the seminar and final evaluation <ul style="list-style-type: none">• General correction of all questions of the test• Focus on some key point to remember/to improve• Specific assessment of the effect of the seminar and future needs• Certificate Ceremony
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The seminar will be held in : Du Côté de La Trinité 8 Rue De Clichy 75009 PARIS
Enter : 3 Rue de la Trinité 75009 Paris Registration and welcome is at 9:00 am



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Days	Total net amount €	Discounts	Including
Face-to-face			
5-day	1575	15% early registration (up to 2 months before the event) ; 10% for 2 or more participants from the same institution	Training material; breaks, lunches and 1 dinner, full access to ETCP platform and quizzes, certificate of qualification
discounted 10%	1417,5		
discounted 15%	1338,75		

VAT Exempt art. 132 of Directive n° 2006/112/EC