



Your Agenda

	Seminars 2024	Objectives	Sept	Oct	Nov	Dec	Places
Face-to-face	The Secrets of Absorption of EU funds	Getting all the tips and good practices to foster spendings in a simple and secure way	25-27				Rome
	The Vision of Achievements with greater indicators	Gaining experience about the use of indicators and visualisation of results		16-18			Barcelona
	Project and Programme Management (Study Visit)	Upgrading the full application pack : Calls, Contracts, Claims and Checks			5-8		Dubrovnik
	The use of AI for Public funds	Testing the application of Artificial Intelligence tools to improve Management and Control			14-15		Milan
	7 ways to improve your Project and Programme management	Covering key issues of EU funds management in the context of 2021-27 perspectives				2-6	Paris
Online	Results-Oriented Management (ROM)	Anyplace, Anytime : 2-month full access to ETCP Platform					Online
	Making you Better Verification officer (VERIF)						Online

Saving your seat step-by-step:

- 2-step online registration
 - Pre-registration
 - *Saving your seat*
 - *No cancellation fees*
 - Final registration
 - *Venue and final invitation for each participant*
 - *e-invoice*
 - *Full access to documents on ETCP platform*
- 1 certificate at the end
 - Ex-ante and final Quiz
 - Certificate of attendance & qualification for each participant

The Secrets of Absorption of EU funds

*Getting all the tips and good practices to foster spendings
in a Simple and Secure way*

25-27 September 2024

Roma

The Secrets of Absorption of EU funds

Getting all the tips and good practices to foster spendings in a simple and secure way

■ Learning objective

- Making quick wins for better absorption and payment
- Keeping the control on the risks and error rate
- Shifting from spendings to investment and value for money approach

■ Learning points

- To create fast lanes and ready-to-use schemes
- To focus on the key issues to ensure the annual closure of operations and programme
- To tackle in concrete the identification of generic / specific risks
- To reduce the burdens at all stages (from application to verification through contracting)
- To introduce and reinforce the use of SCOs in a secure way
- To set up a full action plan of mitigation actions / corrections
- To integrate financial and territorial instruments
- To improve on-the-spot checks and data collection with beneficiaries
- To ensure full reporting to EC about performance and absorption

■ Special points

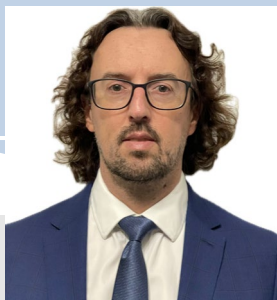
- Specific attention to Appraisal and Ex-ante analysis of projects
- Lecture, practical examples
- Case studies
- Templates to be used directly after the training



Franck Sottou

Senior International Management and Control Expert

- Key international Expert
 - Management and control systems
 - Indicators and performance measurement (data collection)
 - Simplification and economic, social and environmental strategies
- Former Head of TA Team
 - Programming, negotiations with EC, management & control systems
- Trainer and Consultant for European Institutions, Managing and Certifying Authorities, IB and Implementing Agencies
- Currently working for Member States for technical assistance
 - Design of logframes and selection of indicators
 - Calculation and implementation of SCOs
 - Recommendations about simplification and efficiency of systems



Sarunas BRUZGE

Economist, Infrastructure Project Preparation/Evaluation Expert

- Economist at the European Investment Bank
- Cost-Benefit Analysis specialist, Co-author of Economic Appraisal Vademecum 2021-2027
- Guest Lecturer at the University of Luxembourg, College of Europe, Natolin (Poland)
- Over 20 years experience working with the EU financial support mechanisms
- More than 15 years experience in preparation of investment projects and Cost-Benefit Analysis
- More than 10 years experience in evaluation of infrastructure projects
- Green Energy Transition and Just Transition specialist, coordinating joint technical assistance instruments (EIB and EC).

The Secrets of Absorption of EU funds

Getting all the tips and good practices to foster spendings in a simple and secure way

DAY 1: Getting ready for Absorption

Registration

9.00 to 9.30am

Morning session

9.30am to 12.30pm

10:30 Break

Step 1: Introduction and overview

- Finances implemented : overspendings, where is the limit?
- Key achievements : use of outputs and results indicators
- Review of Administrative burdens
- Review of Technical burdens
- Review of Financial burdens
- Responsibilities on the beneficiary side
- Responsibilities on the Authorities side

Lunch from 12:30pm to 2:00pm

Afternoon session

2.00pm to 4.30pm

15:30 Break

Step 2 : The quick wins of Absorption

- Large infrastructures, strategic projects and soft measures : the right mix?
- Fast tracks procedures
- CLLD and ITI : the correct use of territorial instruments
- The possible integration of financial instruments and grant packages

Step 3 : Specific and sensitive issues

- Non-functioning projects
- Phasing out
- Reporting on outputs and results
- Non eligible projects and expenditures

The Secrets of Absorption of EU funds

Getting all the tips and good practices to foster spendings in a simple and secure way

DAY 2: Keeping it Secure and Simple

Morning session

9.00am to 12.30pm

10:30 Break

Step 4: Review of Errors irregularities and Risks mitigation

- Main irregularities in accounting 2014-2020 and from 2021
- The new risk management and sampling of expenditures within Payment claims
- Making more responsible beneficiaries : self-assessment tools
- Linking ex-ante and ex-post checks
- Contract of Grant Offer Letter?
- Commitments and decommitments
- Separation of duties and tasks : from 10 to 5 steps
- Risk appetite and collection of data for RBMV

Lunch from 12:30pm to 2:00pm

Afternoon session

2.00pm to 4.30pm

15:30 Break

Step 5 : New challenges related to SCOs and FLNC

- Respect of methodologies
- Specific checks on payment conditions
- Contract changes
- Overview of the new EC guidance

Step 6 : Specific risks and simplification

- Double financing
- Conflict of interest
- Public procurement
- State aid

The Secrets of Absorption of EU funds

Getting all the tips and good practices to foster spendings in a simple and secure way

DAY 3: Moving from Absorption to Investment

Morning session

9.00am to 12.30pm

10:30 Break

Step 7: the CBA approach to make better investment

- CBA technical, financial and economic analysis
- Scoring and Ranking of Projects
- Climate change dimension and Just Transition model
- Risks and management of Schedules
- Value for Money and Sustainability

Lunch from 12:30pm to 2:00pm

Afternoon session

2.00pm to 4.30pm

15:30 Break

Step 8 : the key issues and final

- Activities in the last audit cycle
- Calculation of TER
- Additional audit procedures:
 - ✓ Testing the closure of operations
 - ✓ Testing the achievement of indicators
 - ✓ Testing the phased operations
 - ✓ Testing the non-functioning operations
- Treatment of irregularities in the final accounting year
- Special activities for closure of financial instruments
- Additional disclosures in the Annual Control Report

Final key points & Action Plan

Closure and Risks management

Organising the closure in an efficient manner and preparing risk-based verification methodology

Days	Total net amount €	Discounts	Including
Face-to-face			
3-day	1 435,00	15% early registration (up to 2 months before the event) ; 10% for 2 or more participants from the same institution	Training material, breaks, lunches, full access to ETCP platform and quizzes, certificate of qualification
discounted 10%	1 291,50		
discounted 15%	1219,75		

VAT Exempt art. 132 of Directive n° 2006/112/EC



The Vision of Achievements with greater indicators

Gaining experience about the use of indicators and visualisation of results

16-18 October 2024

Barcelona

By Franck SOTTOU
and guests (visual designer)

The Vision of Achievements with greater indicators

Gaining experience about the use of indicators and visualisation of results

- Learning objective
 - Looking for more simple, specific and relevant use of indicators at all stages
 - Making better presentation of the results using visuals and graphics
- Learning points
 - Presenting new guidances for monitoring and evaluation
 - **Using graphic design techniques and tools**
 - **Looking to the best practices for mixing specific and common indicators**
 - Making better presentation of baselines and targets
 - Linking in a better way monitoring and communication
 - Linking in a better way monitoring and verification
 - Linking in a better way project and programme management
 - Focusing on data collection at project and programme level
 - Improving stakeholders' involvement
 - Insisting on visibility and impact of the ground for all citizens
- Special points
 - Case studies per thematic
 - Specific recommendations about use of visuals and graphics
 - Specific attention paid to the quality and consistency of data in IT systems
 - Specific exercises about communication and use of videos
 - Specific propositions about presentation of your results

The Vision of Achievements with greater indicators

Gaining experience about the use of indicators and visualisation of results

DAY 1 : the foundation of better use of indicators

Registration

9.00am to 9.30am

Morning session

9.00am to 12.30pm

Step 1: Laying the foundations by linking Reporting, Monitoring & Evaluation

- Traditional and modernised Intervention logic
 - the rationale for greater results orientation and impact pathways
- How indicators connect projects, programmes and policies
- How to balance common and specific indicators : feedbacks

Step 2: Anticipating future reporting in a clever way

- Outputs and efficiency: examples
- Results and effectiveness: examples
- Improving coherence in indicator systems and IT data collection

Lunch from 12:30pm to 2:00pm

Afternoon session

2:00pm to 4.30pm

Step 3: Focusing on common indicators

- Specific-funds common indicators
- The changes and open issues for 2021-2027
- Common/Core output and results indicators, baselines and targets
- Specific reporting conditions about participants and entities

**Registration and welcome coffee: 9:00-9:30*

15-minute breaks at 10.30am and 3.15pm

The Vision of Achievements with greater indicators

Gaining experience about the use of indicators and visualisation of results

DAY 2 : the illustrations of the better use of indicators

Morning session
9.00am to 12.30pm

Exercises in group : thematic workshop

Practical cases and proposal of concrete presentation of results

- Trainings and education
- Support to businesses / start-ups
- Research and development
- Digital transformation
- Energy
- Transport
- Fight against poverty
- Migration and border controls

...

Lunch from 12.30pm to 2.00pm

Afternoon session
2.00pm to 4.00pm

Exercises in group : organising better communication

Practical cases and proposal of concrete actions

- Presenting Indicators in Programmes and calls
- Specific objectives and the results-oriented approach
- Specific outputs presentation and relevant illustrations
- Indicators and graphics for Milestones and deliverables
- Good practices for data collection and communication with beneficiaries

The Vision of Achievements with greater indicators

Gaining experience about the use of indicators and visualisation of results

DAY 3 : the success conditions of better visualization

Morning session

9.00am to 12.30pm

Step 4: Focusing on visibility of the impact

- The impact on the ground of the funds
- The focus on changes at sector level: examples
- Visuals and videos : examples applied to different sectors and intervention types and first visualisation of impact in line with interventions

Lunch from 12:30pm to 2:00pm

Afternoon session

2:00pm to 4.30pm

Step 5: Improving engagement of the stakeholders in 2021-2027

- Reporting types and methods: linking the reports from beneficiary to programme reports and sizing-down the text to the point
- Planning for effective communication: examples of graphics / illustrations and videos involving the main stakeholders

Step 6: Full action plan for better visualisation and reporting

- Balance text / illustrations / comments
- Baselines and targets presentation
- Functions and responsibilities of officers

*(*15-minute break at 10.30am and 3.15pm)*

The Vision of Achievements with greater indicators

Gaining experience about the use of indicators and visualisation of results

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Face-to-face			
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Project and programme management (Study Visit)

Upgrading the full application pack : Calls, Contracts, Claims and Checks

Face to Face
5-8 November 2024
Dubrovnik

By Franck SOTTOU
And guests

Project and programme management

Upgrading the full application pack : Calls, Contracts, Claims and Checks

- Learning objective
 - Looking for more focused and efficient appraisal, checks, control and monitoring
 - Shifting from activity-input-based to full Results/Outputs approach
- Learning points
 - Presenting new challenges for Verification and Monitoring
 - Looking to the best practices for risks-based sampling
 - Getting key alerts about possible findings and corrections
 - Linking in a better way ex-ante / ex-post / desk-based / on-the-spot checks
 - Linking in a better way monitoring and verification
 - Focusing on specific risks (PP, state aid, conflict of interest, risks of fraud...)
 - Focusing on data collection at project and programme level
 - Improving financial, technical and administrative reports and checks altogether
 - Insisting on indicators, correction of errors, and dialogue with beneficiaries
- Special points
 - Case studies and visits on-the-spot (walk-through checks)
 - One cohesion dinner and/or specific tour
 - Specific recommendations about checklists et application pack
 - Specific attention paid to the quality and consistency of data in IT systems
 - Specific propositions about risks management and prevention of errors

Project and programme management

Upgrading the full application pack : Calls, Contracts, Claims and Checks

Selected projects during the visit to insist on Risks and Better reporting :

- “Hard” project: PELJESAK bridge
 - Value and importance to the project
 - Type of outputs and results
 - Unusual items
 - Additional works/activities
 - Different quantities than initially planned
 - Relatively large number of quantities
 - Visual suspicious items
 - Suspicious items in documentation:
 - ❑ *Items not explained in detail construction book and/or*
 - ❑ *suspicious items listed in construction journal, notes, customs declarations, attests, conformity declarations, IPC, irregularity reports, supervision reports*
- “Soft” project : DESA social and training activities
 - Not tangible outputs, deliverables and activities
 - Changes during implementation and final gaps
 - Data collection with participants
 - Potential use of Simplified Costs Options



Project and programme management

Upgrading the full application pack : Calls, Contracts, Claims and Checks

DAY 1

Morning session

9.00am to 12.30pm

Step 1: Kicking off the seminar

Fine-tuning of expectations and key learning points

- Full definitions of programme, project, operation and deliverables
- Key alerts about Monitoring, Data collection, Controls and Checks
- Key issue of reporting and checks including IT tools
- Expectations and specific objectives of the seminar

Lunch from 12.30pm to 2.00pm

Afternoon session

2:00pm to 4.30pm

Step 2: Understanding of the most common errors

- The potential errors and irregularities : most common alerts
- The corrections to be applied
- The checklist to be used (examples and discussions)
- The planning of checks : planning, process and team
- 2021-2027 new aspects :
 - about checks (electronic data exchange, reporting of irregularities, financial sustainability, risks management, audit trails...
 - About SCOs and simplification

**Registration and welcome coffee: 9:00*



15-minute breaks at 10.30am and 3.15pm

Project and programme management

Upgrading the full application pack : Calls, Contracts, Claims and Checks

DAY 2

Morning session
9.00am to 12.30pm

Step 3: Screening the full application pack

- Specific calls
- Making better appraisal and selection
- Clearer contracts
- Recommendations about the payment claims
- Reporting and consequences of checks
- Specifications in case of SCOs

Lunch from 12.30pm to 2.00pm

Afternoon session
2:00pm to 4.30pm

Step 4: Improving the checks and monitoring for hard projects (visit on-the-spot)

- Specific outputs and results
- Competition rules (PP and state aid)
- Selection of the documents and data to be checked
- The checklist and reporting templates to be used
- The dialogue between authorities, beneficiaries and partners
- The potential corrections and changes

Evening session

Step 5: Sharing experiences and building capacities

Dinner with all participants and ETCP

Project and programme management

Upgrading the full application pack : Calls, Contracts, Claims and Checks

DAY 3

Morning session
9.00am to 12.30pm

Step 6: Checking and monitoring of projects (Visit on-the-spot)

- Specific outputs and results
- Timeline and specific conditions for payment
- Recommendations about the costs and calendars
- Staff and indirect costs
- Accounting and reporting issues

Lunch from 12.30pm to 2.00pm

Afternoon session
2:00pm to 4.30pm

Step 7: Improving the closure and audit for projects & risks

- Specific risks (state aid, public procurement, non-functioning project, conflict of interest, risks of fraud...)
- Selection of the documents and data to be checked
- The reports and checklist to be used
- The dialogue with beneficiaries and partners
- The potential corrections
- Case studies & Exercise on specific elements

Project and programme management

Upgrading the full application pack : Calls, Contracts, Claims and Checks

DAY 4

Morning session

9.00am to 12.30pm

Step 8: Tackling the success conditions and open issues

- The synergies between administrative on on-the-spot checks
- The synergies between reporting and communication
- The balance between core/common and specific indicators
- The application of simplified reporting at project level
- The specific recommendations for performance management
- The improvement of systems and responsibilities
- The prevention measures with beneficiaries
- The communication and visibility of intervention
- The reporting to MA and EC

Lunch from 12.30pm to 2.00pm

Afternoon session

2:00pm to 4.30pm

Step 9: Drafting Action Plan

- Key learnings points
- Key steps to be taken at IB / MA and AA levels
- Specific assessment of the effects of the seminar and future needs



**Venue will be at
Theater Lero, Frana
Supila 8 / Lazareti
20000 Dubrovnik**

**Right into the walls
of Dubrovnik**

Project and programme management

Upgrading the full application pack : Calls, Contracts, Claims and Checks

Days	Total net amount €	Discounts	Including
Face-to-face			
4-day	1545	15% early registration (up to 2 months before the event) ; 10% for 2 or more participants from the same institution	Training material; breaks, lunches and 1 dinner, full access to ETCP platform and quizzes, certificate of qualification
discounted 10%	1390,5		
discounted 15%	1313,25		

VAT Exempt art. 132 of Directive n° 2006/112/EC



The use of AI for Public Funds

*Testing the application of Artificial Intelligence tools
to improve Management and Control*

14-15 November 2024

Milan

By Franck SOTTOU
And Tytti Yli-Viikari

The use of AI for Public Funds

Testing the application of Artificial Intelligence tools to improve Management and Control

- Learning objective
 - Explore the possibilities to use Artificial Intelligence for the management and control of Public funds
 - Test concrete applications, addressing the pros and the cons and success conditions
 - Focus on the improvement of performance and risk management
- Learning points
 - Scanning large volumes of data all throughout the Project Cycle Management
 - Focusing on data collection at project, beneficiary and programme level
 - Ensuring the accuracy and integrity of data
 - Tracking suspicious patterns and anomalies in financial transactions
 - Focusing on procedures that can be time-consuming, repetitive, and error-prone
 - Improving selection process (steps, scoring and weighting)
 - Insisting on efficiency and accuracy of targets and indicators
- Learning outcomes
 - Best practice information: practical examples of AI tools from EU Member States for PFM
 - Understanding the bias and possible erroneous interpretations of data
 - Exploring the national burdens for the use of AI tools
 - Gaining knowledge of the different AI tools ready to use and to be developed
 - Addressing EU funds and cohesion policy instrument specificities



Franck Sottou

Senior International Management and Control Expert

- Key international Expert
 - Management and control systems
 - Indicators and performance measurement (data collection)
 - Simplification and economic, social and environmental strategies
- Former Head of TA Team
 - Programming, negotiations with EC, management & control systems
- Trainer and Consultant for European Institutions, Managing and Certifying Authorities, IB and Implementing Agencies
- Currently working for Member States for technical assistance
 - Design of logframes and selection of indicators
 - Calculation and implementation of SCOs
 - Recommendations about simplification and efficiency of systems



Tytti Yli-Viikari

Senior Public Financial Management Expert

- Key expertise in Public Financial Management Frameworks, Risk Management and Automated Control Systems
 - Financial data quality
 - Monitoring and audit
 - Design of control frameworks
- Former Auditor General of Finland
 - Ex-ante and ex-post financial control
 - International standards / accounting and audit
 - Integrating Artificial Intelligence tools in control systems
 - Professional training for public financial managers and auditors
- Currently conducting research on Digitalization in Public Administration

The use of AI for Public Funds

Testing the application of Artificial Intelligence tools to improve Management and Control

DAY 1 : Good practices in the steps of the selection process

Registration

9.00am

Morning session

9.00am to 12.30pm

Step 1: Presentation of options and user cases

- Available tools and logics of AI
- Examples of use of AI in management of public funds
- Limits and burdens at EU / national level
- Bias and erroneous interpretations of data
- Learning machines and potential processes

Step 2: Enhanced efficiency and accuracy with AI

- Identifying the targets and needs of the country
- Practices for the improvement of the programming and calls
- The source of data and means of verification of indicators
- Use of AI for the SCOs / FNLC
- The appraisal, selection and contracting phases

Lunch from 12:30pm to 2:00pm

Afternoon session

2:00pm to 4.30pm

Step 3: Better selection of operations and anticipation of risks – case studies

- The assistance to selection decision : Designing the selection decision / Principles, selection criteria, scoring and weighting / Competitive selection analysis using the Simple Multi-Attribute Rating Technique / Sensitivity analysis
- Better risk assessment and control recommendations with AI

DAY 2 : Awarding the contract and success conditions

Morning session

9.00am to 12.30pm

Step 4: Improved Risk assessment and Control – case studies

- Identification of high-risk transactions and suspicious patterns
- Sampling optimisation / 100% coverage
- Use of robotic process automation (RPA), natural language processing (NLP), and optical character recognition (OCR).

Lunch from 12:30pm to 2:00pm

Afternoon session

2:00pm to 4.30pm

Step 5: Success conditions

- Adaptation and limits of the legal framework
- Skills and qualifications – data analyst and new financial managers
- Managing changes in the IT tools
- Process of use at all stages : integrated / optional
- Monitoring of risks and auditing

Step 6: Specification in case of use for EU funds

- Integration in the management and control system
- Consequences for the MDA
- Consequences for Audit
- Specific alerts and supporting conditions

Step 7 : Action plan and concrete steps

The use of AI for Public Funds

Testing the application of Artificial Intelligence tools to improve Management and Control

Days	Total net amount €	Discounts	Including
Face-to-face			
2-day	1235	15% early registration (up to 2 months before the event) ; 10% for 2 or more participants from the same institution	Training material, breaks, lunches, full access to ETCP platform and quizzes, certificate of qualification
discounted 10%	1111,50		
discounted 15%	1049,75		

VAT Exempt art. 132 of Directive n° 2006/112/EC

7 ways to improve your Project and Programme management

Covering key issues of EU funds management in the context of 2021-27 perspectives

2-6 December 2024

Paris

By Franck SOTTOU and/or
Goran ZAKANJI

7 ways to improve your Project and Programme management

Covering key issues of EU funds management in the context of 2021-27 perspectives

- Learning objective
 - Building your individual and collective capacities to manage projects and programmes integrating all financial, administrative and technical aspects in the perspective of the new 2021-2027 perspectives
- Learning points
 - Integrating fully the new aspects of the 2021-2027 generation with a specific focus on output-result-based approach & Simplified Costs Options
 - Presenting EU Strategies and policies in line with the new core and common indicators
 - Getting key alerts about errors, irregularities and fraud
 - Looking to the key methods for management verification, certification and audits
 - Introducing tools and procedures (checklist, sampling & risks management)
 - Insisting on specific issues such as Public procurement, State aid and Enabling conditionalities
 - Focusing on new the Territorial Instruments
 - Focusing on specifications for funds (ERDF, ESF+, ETC, BMVI/ISF, Horizon...)
- Special points
 - Ex-ante and ex-post tests (making you a more qualified officer)
 - Certificate of attendance and qualification
 - Lunches every day
 - One cohesion dinner

7 ways to improve your Project and Programme management

Covering key issues of EU funds management in the context of 2021-27 perspectives

DAY 1 : Making more logical Project and Programme design

Morning session

9.00am to 12.30pm

Step 0: Kicking off the seminar

Feedback on initial knowledge and key learning objectives

- The new aspects of the Financial Regulation
- The new aspects for 2021-2027
- Better accountability at programme & project level
- Key definitions (outputs, results and deliverables, impact)
- Key alerts about EU Funds from ECA about performance

Lunch from 12.30pm to 2.00pm

Afternoon session

2:00pm to 4.30pm

Step 1: Improving project design and selection of operation

- Programme, Operation, outputs and results : what's the theory of change?
- Key players (beneficiaries, recipients, partners, suppliers and target groups)
- Key functions, conflict of interest and support to beneficiaries
- Content of application form and application pack
- Full understanding of the "new" intervention logics with examples
- Selection criteria and process in line with the objectives
- Example of "good" projects & operations

7 ways to improve your Project and Programme management

Covering key issues of EU funds management in the context of 2021-27 perspectives

DAY 2 : Making more targeted and integrated management

Morning session

9.00am to 12.30pm

Step 2: Making better use of indicators

- The New Operational Programmes: PO, specific objectives and indicators
- The new Common and Core indicators
- Specific balance between Common and specific Indicators
- The Baselines and Targets of priorities and the Performance Framework
- The concrete implementation of Operational Programmes (case studies)
 - Preparing a call
 - Selecting operations

Lunch from 12.30pm to 2.00pm

Afternoon session

2:00pm to 4.30pm

Step 3: Collecting better data for monitoring, evaluation and reporting

- Data to be collected and content of annual reports
- Linking monitoring and evaluation and IT tools
- Better on-going monitoring and evaluation of impact of intervention
- Case studies & Exercise on specific 2021-2027 OPs / Action Documents
 - Managing the gaps
 - Making changes at project and programme level

7 ways to improve your Project and Programme management

Covering key issues of EU funds management in the context of 2021-27 perspectives

DAY 3 : Making more focused and risk-based verification

Morning session

9.00am to 12.30pm

Step 4: Introducing and managing Simplified Costs Options

- Real and simplified costs options
- Success conditions for Simplified Costs Options and data collection
- Payment conditions and adjustment procedures
- Better on-going verification of the deliverables and results
- Specific attention paid to Community rules (State Aid, Public Procurement, gender, non-discrimination, environment, durability...)

Lunch from 12.30pm to 2.00pm

Afternoon session

2:00pm to 4.30pm

Step 5: Implementing and up-dating Risk-based verification methodology

- Distinction between errors, irregularities and fraud
- Better identification of errors and related risks
- Sampling methodologies (risks criteria scoring and weighting)
- The specific use of random
- Better on-the spot verifications and sampling of expenditure items
- Exercises on errors, irregularities and fraud: consequences for sampling

7 ways to improve your Project and Programme management

Covering key issues of EU funds management in the context of 2021-27 perspectives

DAY 4 : Closing operations and programmes

Morning session

9.00am to 12.30pm

Step 6: Focusing on the Management Declaration of Assurance (MDA)

- Managing the Error Rate at programme and funds level
- Making annual closure : functioning operations, state aid and Public procurement
- Individual and Systemic errors
- How to come up with a reliable MDA ?

Lunch from 12.30pm to 2.00pm

Afternoon session

2:00pm to 4.30pm

Step 7: Taking into account the Audit dimension

- System audit
- Audit of annual accounts and audit of operations
- Solving irregularities together: improving the AA opinion and pending cases

Evening session

7 pm

Sharing experiences and building capacities

Dinner in the centre of Paris with all participants and ETCP team

DAY 5 : Gaining qualification and changing daily work

Morning session

9.00am to 12.30pm

Final Step : Wrapping up the seminar and final evaluation

- General correction of all questions of the test
- Focus on some key point to remember/to improve
- Specific assessment of the effect of the seminar and future needs
- Certificate Ceremony

7 ways to improve your Project and Programme management

Covering key issues of EU funds management in the context of 2021-27 perspectives

Days	Total net amount €	Discounts	Including
Face-to-face			
5-day	1575	15% early registration (up to 2 months before the event) ; 10% for 2 or more participants from the same institution	Training material; breaks, lunches and 1 dinner, full access to ETCP platform and quizzes, certificate of qualification
discounted 10%	1417,5		
discounted 15%	1338,75		

VAT Exempt art. 132 of Directive n° 2006/112/EC

www.etcp.fr

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