

Managing Projects - Comprehensive Integration

3-5 December 2025 | Zagreb, Croatia

❄️ During Zagreb Advent Season ❄️



A professional seminar blending project management excellence and festive city atmosphere.

Welcome to Zagreb during Advent



Experience Zagreb's **magical city centre** during the Advent season. Our seminar venue is located in the heart of the city – just steps away from Europe's most awarded Christmas Market.

After each day's sessions, immerse yourself in the festive atmosphere with sparkling lights, traditional crafts, mulled wine, and seasonal delicacies.



Seminar Overview

📅 3-5 December 2025



📅 **3-day intensive training programme** designed for EU funds professionals

€ Focus on **EU funds management** and comprehensive integration of administrative, financial and operational dimensions

👥 **Unique networking opportunities** with professionals from across Member States in festive Zagreb

👤 Expert lecturers: **Monika Štesková** & **Franck Sottou** with combined 25+ years experience

🔗 **Practical, hands-on approach** featuring workshops, group work, and engaging role-plays

Day 1 – Foundations & Methodology

Wednesday, 3 December 2025

 08:30 - 09:00 **Registration and Welcome Coffee**

 09:00 - 10:30 **Lesson 1: Definitions and Challenges**

Comprehensive integration: definitions and key concepts, critical challenges in EU funds coordination, organizational models, common integration pitfalls

 10:30 - 10:45 **Coffee Break**

 10:45 - 12:30 **Lesson 2: New Method - Gantt Visualization of Deliverables - "Next-level Gantt"**

Integrated project timeline management, Gantt methodology for multi-dimensional deliverables, visual planning for timelines, budget allocations and tangible deliverables

 12:30 - 13:30 **Networking Lunch**

 13:30 - 15:15 **Lesson 2 (continued): Advanced Gantt Applications**

Managing diverse teams through integrated timelines, critical path analysis for EU project deliverables, tools and software for effective implementation, case study analysis

 15:15 - 15:30 **Afternoon Break**

 15:30 - 17:00 **Workshop: Applying Gantt Visualization to Your Projects**

Practical exercises using real project scenarios, group work on developing integrated timelines, peer feedback and expert guidance

All sessions include interactive elements and practical application opportunities.

Day 2 – Evaluation & Verification

Thursday, 4 December 2025



09:00 - 10:30

Lesson 3: Role-Play on Evaluation/Selection (Part 1)

Evaluation frameworks and selection criteria, strategic decision-making in project assessment, scenario introduction and role assignment, team formation and briefing materials



10:30 - 10:45

Coffee Break



10:45 - 12:30

Lesson 3 (continued): Role-Play Simulation

Interactive evaluation committee exercise, assessing competing project proposals, managing stakeholder perspectives and conflicts, scoring, ranking, and justifying selection decisions



12:30 - 13:30

Networking Lunch



13:30 - 15:15

Lesson 4: Role-Play on Verification/Reporting (Part 1)

Verification principles and reporting requirements, common issues in project reporting and documentation, scenario setup: technical and financial verification challenges, role assignments



15:15 - 15:30

Afternoon Break



15:30 - 17:00

Lesson 4 (continued): Verification Simulation

Hands-on verification exercise, document review and compliance checking, handling discrepancies and irregularities, feedback session and lessons learned, debrief: best practices in verification and reporting

(Breaks & networking lunch included)

Day 3 – Future Programming & Risk

Friday, 5 December 2025



09:00 - 10:30

Lesson 5: 2028+ Integration of Team Work (Part 1)

Latest policy developments for 2028+ programming period, new Cohesion Policy framework, Partnership Agreement negotiations, multi-level governance arrangements



10:30 - 10:45

Coffee Break



10:45 - 12:30

Lesson 5 (continued): Organisational Models for 2028+

Managing Authority structures for the new period, digital transformation in programme management, administrative capacity building strategies, integration tools and teamwork optimization



12:30 - 13:30

Networking Lunch



13:30 - 15:15

Lesson 6: SCO/FNLC Risks Management

Simplified Cost Options (SCO), Financing Not Linked to Costs (FNLC) mechanisms, risk identification and assessment, compliance challenges, mitigation strategies



15:15 - 15:30

Afternoon Break



15:30 - 17:00

Action Planning & Conclusion

Developing implementation roadmaps, integrating all lessons, individual action plans for comprehensive integration, Q&A session, certificate distribution and closing remarks

All sessions include interactive elements and opportunities for questions.

Key Learning Outcomes



Upon completion, you will master:

- ✓ **Comprehensive integrated management** across administrative, financial and operational areas
- ✓ The innovative '**Next-level Gantt**' method for multi-dimensional deliverables
- ✓ Strategic preparation for the **2028+ programming period**
- ✓ **SCO/FNLC risk management** with mitigation strategies
- ✓ **Practical tools:** checklists, templates, implementation methods
- ✓ Real-world experience through immersive **role-play simulations**

Your Expert Lecturers

TRAINING



Monika Štesková

EU Project Management Expert

15+ years experience in designing, coordinating and assessing EU-funded community initiatives.

Combines legal and strategic background with extensive hands-on experience in cross-sectoral project management.

Specialises in evaluation processes and practical methodologies for monitoring and impact assessment.



Franck Sottou

International EU Funds Expert

Key international expert delivering trainings since **2005**, with over **7,500 participants** trained across all Member States.

Involved in preparation, implementation and evaluation of EU programmes from **1994 to 2027**.

Expertise in management systems, indicators, risk management and administrative capacities.

💡 Combined expertise in Managing Authorities, Implementation Bodies, governance structures, policy frameworks, and practical implementation across multiple programming periods.

Practical Information & Pricing

📍 **Venue:** City Centre, Zagreb

Full Price: €1,435.00

🏷️ Group rate (2+ participants): €1,291.50
Special rates for 5+ participants:
contact@etcp.fr

✓ **Includes:**

- Training materials
- Networking lunches
- Coffee breaks
- Certificate of completion

★ Perfect opportunity to explore the renowned Zagreb Christmas Market after each day's sessions!



Join Us in Zagreb This Advent!

- ⚙️ Combine professional development with Zagreb's festive atmosphere
- 👥 Network with EU funds professionals in a unique setting
- ★ Experience the world-renowned Zagreb Christmas Market

✉️ contact@etcp.fr



📅 Register Now for 3-5 December 2025

❄️ Professional Excellence in a Festive Setting ❄️