Seminar 4: Operational Project Management

Practical Implementation Tools for Officers and Managers

Detailed agenda with expert information and training schedule

Seminar 4

Operational Project Management

Practical Implementation Tools for Officers and Managers

€1,435
per participant

Early Bird: €1,219.75

📅 Dates & Locations

Dubrovnik
13-15 May 2026

Lisbon
18-20 November 2026

👤 Leading Expert

Dr. Monika Štesková - Trainer and Evaluator in EU-funded Programmes

15+ years coordinating EU-funded initiatives • Integration of UK/USA management techniques with EU frameworks • Large international consortia coordination

🕐 3 days intensive training

Key Questions Addressed

- ✓ How to visualize complex multi-dimensional project deliverables?
- ✓ What are the best practices for evaluation and selection of projects?
- ✓ How to conduct effective verification and reporting?
- ✓ How to prepare for the 2028+ programming period?

Primary Focus

Project Management & Implementation

Who Should Attend

Project Officers, Implementation Managers, Beneficiary Support Teams

Key Topics Covered

- Next-Level Gantt methodology
- Verification role plays & AI tools
- Risk mitigation strategies
- Calls for proposals & evaluation
- Project monitoring and reporting

Day 1 - Foundations & Methodology
9 sessions

08:30-09:00 · **Registration and Welcome Coffee**

09:00-10:30 · **LESSON 1: Definitions and Challenges**
Comprehensive Integration concepts • Critical challenges in EU funds coordination • Organizational models • Multi-stakeholder coordination strategies

10:30-10:45 · **Coffee Break**

10:45-12:30 · **LESSON 2: New Method - Gantt Visualization of Deliverables**
'Next-Level Gantt' Methodology • Multi-dimensional deliverables • Visual planning for timelines and budget • Hands-on Workshop

12:30-13:30 · **Networking Lunch**

13:30-15:15 · **LESSON 2 (continued): Advanced Gantt Applications**
Managing diverse teams • Critical path analysis • Tools and software • Case Study Analysis

15:15-15:30 · **Afternoon Break**

15:30-17:00 · **Workshop: Applying Gantt Visualization to Your Projects**
Practical Exercises • Group work • Peer feedback • Troubleshooting

17:00 · **Day 1 Closing**

Day 2 - Evaluation, Selection & Verification in Practice
8 sessions

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8 sessions

09:00-10:30 — **LESSON 3: Role-Play on Evaluation/Selection of Projects (Part 1)**
Evaluation Frameworks • Scoring methodologies • Scenario Introduction

10:30-10:45 — **Coffee Break**

10:45-12:30 — **LESSON 3 (continued): Role-Play Simulation**
Interactive Evaluation Committee Exercise • Assessing competing proposals • Managing conflicts • Debrief Session

12:30-13:30 — **Networking Lunch**

13:30-15:15 — **LESSON 4: Role-Play on Verification/Reporting (Part 1)**
Verification Principles • Common issues in project reporting • Evidence gathering • Scenario Setup

15:15-15:30 — **Afternoon Break**

15:30-17:00 — **LESSON 4 (continued): Verification Simulation**
Hands-on Verification Exercise • Document review • Conducting interviews • Feedback Session

17:00 — **Day 2 Closing**

Day 3 - Future Programming & Risk Management
7 sessions

09:00-10:30 **LESSON 5: 2028+ Integration of Team Work**

Latest Policy Developments for 2028+ • New Cohesion Policy framework • Partnership Agreement negotiations • Interactive Discussion

10:30-10:45 **Coffee Break**

10:45-12:30 **LESSON 5 (continued): Organizational Models for 2028+**

Managing Authority structures • Digital transformation • Workshop: Designing Your 2028+ Organization

12:30-13:30 **Networking Lunch**

13:30-15:15 **LESSON 6: SCO/FNLC Risks Management**

Introduction to SCO and FNLC • Risk Identification and Assessment • Common pitfalls • Case Studies

15:15-15:30 **Afternoon Break**

15:30-17:00 **Action Planning & Conclusion**

Developing Implementation Roadmaps • Individual action plans • Final Q&A • Certificate Distribution

Registration & Contact

How to Register

Visit our website or contact us directly to secure your place.

Website: www.etcp.fr

Email: contact@etcp.fr

Phone: +33 (0) 6 71 62 40 25

Office Address

ETCP
102 Avenue des Champs-Élysées
75008 Paris
France

Special Offers

✓ **15% Early Bird Discount** - Register at least 2 months before the seminar

✓ **10% Group Discount** - For 2 or more participants from the same organization

✓ **Certificate of Qualification** - Issued upon completion of each seminar

What's Included

Included:

• All training materials and documentation

• ETCP Certificate of Qualification

• Coffee breaks and lunches during training

• Networking dinner (where indicated)

Not Included:

• Accommodation and hotel expenses

• Travel costs to and from venue

• Evening meals (except networking dinners)

• Personal incidental expenses